



Ballston Spa Committee on the Arts  
66 Front Street,  
Ballston Spa, NY 12020

## Ballston Spa Committee on the Arts

### Notes 1/17/2024 - Working Meeting

**Present:** Pat Burnham, Sander Bonvell, Cathy Hackert, Emily Bartell, Chris Hannon, Ashley Bush, kate van buren

#### Work in flight

1. *Street light banners 2023* (Katie) - update at the next meeting
2. *Garbage can sides* (Emily, with BSBPA) - we need to agree to the design at next meeting
  - a. COA
  - b. Duplicate the Village banners - check with Katie
3. *Pop-up banner* (Emily) - in process; will replicate trash can graphic (above).
4. *Chocolate Festival (2/2)* participation. Assignments:
  - a. **Ashley** - crayons, workbooks, social media post/fb event
  - b. **kate/Cathy** - candy and dishes
  - c. **Cathy** - tablecloth, framed “decorate with candy” day ‘picture’
  - d. **Emily/Dyannis** - table, chairs
  - e. **Katie** - banner and business cards
  - f. shifts:
    - i. Cathy/Emily 3:30 - 5:00
    - ii. kate 5:00 - 6:00
    - iii. Chris 6:00 - 7:00
    - iv. Katie?/Pat/Chris 7:00 - takedown
5. *Random Acts of Poetry* (Cathy, with Library, BSCSD) - April 2024. **kate** to request village budget reallocation. **Cathy/Anne/kate** to meet to take next steps.
6. *BSCSD arts department collaboration (Cathy/kate)* - Meeting with BSCSD arts educators scheduled for 1/22. **kate** to develop discussion agenda
7. *Social Media Calendar/ ‘Holiday’ promotions* (Emily) - Anticipated February
8. *Digital Brand awareness (Emily)* - tabled until next meeting
  - a. DO at next meeting - update the mission statement
  - b. next opportunity is the COA flyer.
  - c. Website site map for revamp (Emily) - Current site map created. Next step is to create the future website map then prioritize content revisions.
  - d. Future website opportunity - make our COA application an online application. May be able to make it an editable PDF?



Ballston Spa Committee on the Arts  
66 Front Street,  
Ballston Spa, NY 12020

### Future work

1. COA Committee member recruitment
2. *Ottavia/Maria's 2 projects* - Everyday sketching; Make and Take Art - awaiting SA decision.
3. *Digital Village Art Map* (Anne/Katie) - awaiting SA grant decision
4. *Sounds... 2024* (Cathy) - awaiting SA grant decision.
5. *Tie Dye* (May 2024) - Consider reallocating 2023-2024 remaining funds to purchase supplies. **kate** to include in budget re-allocation proposal.
6. *Bus Shelter* - tabled until the structure is in place
7. *Mural* (Bernadette)- tabled for future discussion
8. *Projection equipment for outdoor projection* (Ben/Emily) - tabled for future discussion. BSBPA did NOT receive the grant to replace the outdoor projector. Removing from future agendas.
9. *Rainbow Bridge* at Kelley Park (Cathy) - Frank Blair has the idea and is seeking a willing scout.

### Other updates:

1. BSBPA December (and future) meeting schedule.
  - a. January 15th, 6:30 BACC (kate attended)
    - i. Village Events task force update (Mark is not longer on the task force; Ray otten to lead):
      1. NO birdhouses in 2024 - the Task Force is seeking ideas for an alternative project - topic for next meeting (box car, bee hive, bat houses, iron spring bird feeder, little benches - issue is how to display the items until they go home with the makers)
      2. Easter Egg Hunt is 3/3/2024 (at the Milton community Center)
      3. Family fun day is 8/18/2024. Task force is requesting participant vendors/booths
      4. 9/11 memorial,
      5. Hannukah start - Lighting of the menorah
      6. Snow fest... ??? (not enough snow)
    - b. First Friday in May (5/3) is school art in the community. Note: BSBPA requested the COA to assist in organizing this event, specifically requesting the right number of art displays for the number of participant businesses.
    - c. Next BSBPA meeting schedule - Annual Meeting 3/18 but this is not a format where we can present.



Ballston Spa Committee on the Arts  
66 Front Street,  
Ballston Spa, NY 12020

2. Budget review - Budget proposal due to the Village in mid-February.
3. Chair's report

## **Public Comment**

### **Reminders:**

*1st Wednesday of each month is formal; 3rd Wednesday of each month is a working session.*

2024 meeting schedule:

February 7, 21

March 6, 20

April 3, 17

May 1, 15

June 5, 19

July 3, 17

August 7, 21

September 4, 18

October 2, 16

November 6, 20

December 4, 18

### **Next Meeting**

Next meeting – February 7

7 pm

@ Library Community Room

### ***Ballston Spa Committee on the Arts - Mission***

*To foster and advance artistic and creative efforts in the Village's public spaces in order to enrich and enhance the quality of life in our community.*