

VILLAGE OF BALLSTON SPA
HISTORIC DISTRICT COMMISSION
June 15, 2023

The monthly meeting of the Historic District Commission was held at 90 East High Street at 9:15 am. Members attending: Carrie Chapman, John Cromie, and Steve Springer. Gary Stephenson joined the meeting through Zoom. He did not count for quorum or was able to vote remotely. Also attending was Stefanie Bitter, Esq., Village Attorney for land use.

Minutes of the May 18, 2023 were reviewed. Carrie Chapman moved they be adopted, Steve Springer seconded, passed. Notes from the May 25 meeting with the Building Inspector by Gary and John were reviewed.

The first business was to review the latest version of the proposed guidelines prepared by Gary. It was explained much of the text was from Saratoga Spring's guidelines and the artwork, except that depicting the stages of loosing a structure through incremental change, had been done by Tom Frost for Saratoga Springs. He has given approval in writing for the village's use, so long as the credit line is retained. Gary mentioned the artist who created the incremental change artwork had been contacted and gave approval for its use. After discussion, Carrie Chapman moved that the guidelines, as now presented, be adopted by the Commission. Steve Springer seconded. It was passed.

It was felt that the guidelines should be reproduced and send to every household in the district and be made available for further distribution in hard copy and on the village website. I would be beneficial if the guidelines carry an email address for the Commission which interested persons could use.

Stefanie's presence was welcomed. It was hoped she will attend future Commission meetings and be able to help integrate the Commission's work into that of the village's other boards. Stefanie informed the Commission that its determination of October 13, 2022 was being appealed by the owners of 25 East High Street. The appeal is scheduled for June 28.

The meeting with the Building Inspector was discussed. It appears he wishes to have a more regular communication with the Commission. He is constrained by being available two mornings a week. He had been given a copy of the proposed guidelines and no comments have been received.

It was decided to hold July's monthly meeting on July 20 at 9:15 at 90 East High Street. There being no further business the meeting was adjourned.